

Business Checklist Year Ended 30 June 2024

Client Details

Name:

| Information | Provided | N/A |
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| Bank Statements as at: 30 June 2024 for each bank account | | |
| Credit Card Statements as at: 30 June 2024 for each credit card | | |
| Loan Statements for year: 30 June 2023 - 30 June 2024 | | |
| Details of new accounts or finance arrangements | | |
| Debtors Listing as at 30 June 2024, reviewed with any bad debts indicated | | |
| Creditors Listing as at 30 June 2024 | | |
| Stock On Hand as at 30 June 2024 | | |
| Capital Assets purchased during the year (Provide Receipts) | | |
| Annual PAYG Summary Statement & Individual PAYG Payment Summaries | | |
| Dividend Statements: 1 July 2023 - 30 June 2024 | | |
| Annual Trust Distribution Taxation Statements: 30 June 2023 | | |